

Instruction Sheet for the Candidate

Qualification	Journalistic Content Creator (Content Writing)
Competency Standard	Gather Information
Purpose of Assessment	Formative Assessment
Candidate Details	Name_____ Registration/Roll Number_____
Guidance for Candidate	To meet this standard, you are required to complete the following within 03 Hrs. time frame (for practical demonstration & assessment): <ul style="list-style-type: none"> • Use Credible Source in the Beat • Verify the Potential Story • Make Notes of the Story
Time: 03 Hrs.	During a practical assessment, under observation by an assessor, you are required to
Minimum Evidence Required	Use Credible Source in the Beat <ol style="list-style-type: none"> 1. Extract relevant information from the credible source 2. Make sure newspaper policies are followed. Verify the Potential Story <ol style="list-style-type: none"> 3. Ensure the accuracy of the content with the references/sources. 4. Interview the relevant persons for news detail and Verification. Make Notes of the Story <ol style="list-style-type: none"> 5. Write down the points of the story. 6. Summarize the points

Self-Assessment Checklist

Candidate Name	
Registration No.	
Qualification	Journalistic Content Creator (Content Writing)
Competency Standard	Gather Information
Purpose of Assessment	Formative Assessment
Assessment Task	<ul style="list-style-type: none"> Use Credible Source in the Beat Verify the Potential Story Make Notes of the Story

I can.....

Performance Criteria	Yes	No
1. Extract relevant information from the credible source	<input type="checkbox"/>	<input type="checkbox"/>
2. Witness the facts personally.	<input type="checkbox"/>	<input type="checkbox"/>
3. Ensure the accuracy of the content with the references/sources.	<input type="checkbox"/>	<input type="checkbox"/>
4. Interview the relevant persons for news detail and Verification.	<input type="checkbox"/>	<input type="checkbox"/>
5. Write down the points of the story.	<input type="checkbox"/>	<input type="checkbox"/>
6. Summarize the points	<input type="checkbox"/>	<input type="checkbox"/>

Candidate's Signature_____ Assessor's Signature_____

Date: _____

Assessors Judgement Guide

Qualification	Journalistic Content Creator (Content Writing)
Competency Standard	Gather Information
Purpose of Assessment	Formative Assessment
Candidate Details	Name: _____ Registration/Roll Number: _____ Signature: _____
Assessment Outcome	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor _____ Assessor's code: _____ Signature: _____

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment		✓					
Other Requirement							

Observation Checklist

Assessment Task	<ul style="list-style-type: none"> Use Credible Source in the Beat Verify the Potential Story Make Notes of the Story 			
During the practical assessment, candidate demonstrated the following:		Yes	No	Remarks
1.	Extract relevant information from the credible source			
2.	Witness the facts personally.			
3.	Ensure the accuracy of the content with the references/sources.			
4.	Interview the relevant persons for news detail and Verification.			
5.	Write down the points of the story.			
6.	Summarize the points			
Competent <input type="checkbox"/>		Not Yet Competent <input type="checkbox"/>		

Knowledge Assessment

Qualification	Journalistic Content Creator (Content Writing)
Competency Standard	Gather Information
Purpose of Assessment	Formative Assessment
Candidate Details	Name: _____ Registration/Roll Number: _____ Candidate Signature: _____
Assessment Outcome	<div style="display: flex; justify-content: space-around; align-items: center;"> COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> </div> Name of the Assessor: _____ Assessor's code: _____ Signature of the Assessor: _____

Candidate's response is not required to be identical, but similar concepts and/or keywords must be used. Oral questioning may be used to clarify candidate understanding of topic and its application.

Questions (Candidate confidently answered questions correctly and demonstrated understanding of the topics and their application)		Satisfactory	Not Satisfactory
1.	What is a credible source?		
2.	Define facts and figures.		
3.	Why it is important to abide by newspaper policies?		

Feedback to the Candidate	
Candidate's Signature _____ Assessor's Signature _____	